

**BOARD OF SUPERVISORS MEETING  
FIFTEENTH MEETING, 2017 SESSION (15)  
MARCH 28, 2017**

The Buena Vista County Board of Supervisors met in special session on Tuesday, March 28, 2017 at 8:30 A.M. in the Boardroom with Chairman Huseman presiding, and the following members present: Altena, Arends, Merten, Ringgenberg, and with Auditor Susan Lloyd as clerk for the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Huseman, Merten, and Ringgenberg. Nays: none. Abstentions: none

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair to sign the **utility permit** for Iowa Lakes Regional Water, Spencer, IA, to bore under 540<sup>th</sup> St at 1223 540<sup>th</sup> St. from private property to private property, to install a 1.5" PVC service line. Carried.

**Secondary Road Report:** They are hauling gravel, and blading the gravel roads; they are removing wings off of the motor graders; otherwise, normal operations.

Engineer Bret Wilkinson has talked with the insurance company and County Attorney Dave Patton regarding the mowing of grass at the **Angier Pit** by Luke Anderson. Patton recommends having a lease agreement. The Board is in favor of having Anderson sign a document that he is responsible if an accident occurs, but wasn't in favor of an actual lease agreement. Wilkinson will contact the County Attorney about drawing up a document for Luke Anderson to sign.

Engineer Bret Wilkinson received a request from the **Albert City Threshermen** for gravel, as they want to widen their road, and would accept any help from the County to haul the rock and to level it. The consensus of the Board was to have the Threshermen pay for the gravel, and the County would haul and wing it out for them, on the County's timeline.

Env Health/Zoning Director Kim Johnson received information regarding a Master Matrix for DRS Pork, LLC, in Section 35 of Poland Township, for two buildings, 193' X 101', 5,000 hogs or 2,000 animal units. Motion by Arends, second by Altena, to set the public hearing on the **Master Matrix** for DRS Pork, LLC, in Section 35 Poland Township, for April 18, 2017, at 10:30 a.m. Carried.

Env Health/Zoning Director Kim Johnson informed the Board that the Iowa Legislature has passed a bill in the Senate, and it is now in the House, to allow **fireworks sales** in Iowa. Cities and Counties have the right to say "no" and not allow the sales due to safety. According to the County zoning ordinance, it would only be allowed in commercial districts or by temporary use. If the law passes, it would take effect on signing by the Governor. Johnson mentioned that if the County would allow sales, then the zoning ordinance would have to be changed.

The Chair opened the public hearing for the second **FY'17 budget amendment**. Notice was published as required. No written objections have been submitted and no objections were offered during the hearing. Motion by Arends, second by Altena, to close the public hearing. Carried. Motion by Ringgenberg, second by Arends, to approve the **FY'17 budget amendment** as published, to authorize the Chair to sign, and to approve the following appropriations:

Increase activity	1000	General Basic Fund (0001)	Dept 05	\$4,200
Increase activity	3110	General Basic Fund (0001)	Dept 25	\$6,000
Increase activity	3200	General Basic Fund (0001)	Dept 21	\$10,000
Increase activity	3200	General Suppl Fund (0002)	Dept 21	\$2,874
Increase activity	4411	Mental Health Fund (0010)	Dept 61	\$8,777
Increase activity	4521	Mental Health Fund (0010)	Dept 62	\$38,674
Increase activity	4521	Case Mgmt. Fund (0006)	Dept 62	\$9,771
Increase activity	6320	General Basic Fund (0001)	Dept 91	\$16,890
Increase activity	6320	Rural Basic Fund (0011)	Dept 91	\$2,875
Increase activity	7110	Secondary Road Fund (0020)	Dept 20	\$1,300,000
Increase activity	9000	General Basic Fund (0001)	Dept 01	\$32,000
Increase activity	9000	General Suppl Fund (0002)	Dept 01	\$5,900
Increase activity	9010	General Basic Fund (0001)	Dept 02	\$3,000
Increase activity	0210	Conservation LATF (0027)	Dept 22	\$15,912
Increase activity	0300	LOST to Secondary Rd (0019)	Dept 90	\$16,363
Increase activity	0300	CASI to General Basic (0002)	Dept 90	\$9,094 Carried.

I.T. Director Tyler Van Houten presented his list of items to be declared excess and reviewed with the Board his plan for disposal. Motion by Merten, second by Ringgenberg, to declare his list supplied, for **obsolete/unreparable equipment** as of March 23, 2017, as excess equipment, and allow Van Houten to dispose of them. Carried.

Motion by Arends, second by Altena, to declare the 5 iPad tablets with Wi-Fi and Verizon Wireless card, 2 iPad tablets with Wi-Fi only, 4 Gateway monitors, 1 Dell monitor, and 1 Acer monitor, all listed on the inventory list, as **excess equipment**, and to authorize them to be advertised for sale, by sealed bid, by the I.T. Department, with bids being accepted through April 7. Carried.

Motion by Ringgenberg, second by Arends, to authorize **Info Dog Security, LLC**, Spencer, IA, to shred the hard drives from the obsolete/unreparable equipment that was declared excess. Carried.

I.T. Director Tyler Van Houten reviewed information he received from **Info Dog Security, LLC**, Spencer, IA, regarding the cost of containers for departments to place any documentation that has sensitive data on, that needs to be shredded. Van Houten would like to purchase 8-64 gallon containers to be placed in various locations, for departments to place their sensitive data to be shredded, and Info Dog Security would stop periodically to pick up the data and shred it. Van Houten stated that this is a more secure way to have sensitive data destroyed.

Sheriff Kory Elston informed the Board that he would like to apply for a Community Foundation Grant, for \$5,070, for a drone to be used by the Sheriff's Department and Emergency Management. Elston stated that it would be very helpful for search and rescue and also for measuring accident scenes. Motion by Merten, second by Arends, to approve and authorize the Chair to sign the **Community Foundation Grant** application for \$5,070, for a drone. Carried.

Sheriff Kory Elston has been talking with Plains Area Mental Health regarding **Mobile Crisis Outreach** (MCO). Mobile Crisis Outreach is a 24/7 program that dispatches two mental health professionals to homes, schools, ER's or public places where a mental health crisis is occurring. Response time is within 60 minutes of dispatch. The goals of MCO are to stabilize the crisis, assess the need for referrals to other community services and reduce unnecessary hospitalizations and arrest. Elston would have one deputy that would be trained to be on the MCO team.

Sheriff Kory Elston updated the Board on the **dive team**. The members of the dive team are progressing with their certification training, and their policy is in place.

Sheriff Elston stated that they have six more candidates to be trained for being a **Reserve Officer**, which will bring their number up to fifteen. Once they are certified, which takes about two years, they are then required to work 8 hours per month. He states that the reserves far and surpass the number of hours that an additional deputy would work. The cost for a reserve officer to become certified is about \$5,000, and they have to raise the funds themselves.

Motion by Arends, second by Merten, to approve the **minutes** of 3/21, as printed, and the following **reports**: February Board of Health minutes, February Central IA Juvenile Detention minutes & financials, February 10 Conservation Board minutes, February 15 Conservation Board minutes, and March 4 Conservation Board minutes. Carried.

Motion by Altena, second by Arends, to authorize the Chair to sign the **Audit Representation Letter** for FY'16, with the draft audit having been reviewed, and corrections to the Mental Health expenditures coming from the auditing firm. Carried.

**Supervisors meeting reports**: Merten will attend Plains Area Mental Health tonight and the Rolling Hills Mental Health Region meeting tomorrow; Arends attended the Regional Workforce Development Board meeting, and is attending the Watershed Alliance meeting this afternoon.

Payroll Deputy Leigh Madsen informed the Board that she intended to send out an updated **Workers Compensation Medical Treatment Policy** out to all employees, and would like to have them sign off, stating that they received the information. The Board agreed to have Madsen send the notices out to all employees.

There being no further business, motion by Ringgenberg, second by Arends, to adjourn the meeting at 10:19 a.m. until Tuesday, April 4, at 8:30 a.m. for a regular session.