

**BOARD OF SUPERVISORS MEETING  
NINETEENTH MEETING, 2017 SESSION (19)  
MAY 2, 2017**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, May 2, 2017 at 8:30 A.M. in the Boardroom with Chairman Huseman presiding, and the following members present: Altena, Arends, Merten, Ringgenberg, and with Deputy Auditor Leigh Madsen as clerk for the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Huseman, Merten, and Ringgenberg. Nays: none. Abstentions: none

Motion by Arends, second by Ringgenberg to approve two utility permits for Alliant Energy, for an underground electric line, Sections 35 and 36 Poland Township., along 240<sup>th</sup> Ave., 500 feet North of 4773 240<sup>th</sup> Ave. on the west side of the road, and 14 new poles, Section 36 Poland Township., for 3200 feet south of the intersection of 240<sup>th</sup> Street and 470<sup>th</sup> Street. Carried.

Motion by Merten, second by Altena to approve the utility permit for Iowa Lakes Electric Cooperative along 110<sup>th</sup> Ave. along Sections 22 and 23 Hayes Township., for an underground primary cable encased in continuous 2' PVC conduit, boring under 100<sup>th</sup> Ave. for new service to 6347 100<sup>th</sup> Ave. Carried.

Motion by Altena, second by Arends to sign the **Lease Agreement** with Luke Johnson for bailing the Angier Pitt area for a one year period, automatically renewed each following year unless either party gives the other party written notice by September 1<sup>st</sup> of the year of the current term of the Agreement. Carried.

**Secondary Road Report:** The road crews have been blading and graveling. Snow equipment is being removed, and they are getting ready for spring projects. They are working on driveways when the weather permits.

Env Health/Zoning Director Kim Johnson discussed four nuisance properties in Sulphur Springs. The consensus of the Board was for Johnson to mail certified letters and to proceed with the process of the abatement of these properties.

Env Health/Zoning Director Kim Johnson reviewed information regarding a Minor S/D for Dave Friedrich, in Section 16 of Maple Valley Township. Motion by Ringgenberg, second by Arends, to approve **Resolution #2017-05-02-A**, the Minor S/D for Dave Friedrich in Section 16, Maple Valley Township. Carried.

**RESOLUTION 2017-05-02-A**

WHEREAS Steele Farms, Inc has presented preliminary and final plat (of survey) on the following described property:

**DESCRIPTION LOT 1 OF LOT B:**

**A TRACT OF LAND LOCATED IN LOT B IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE ¼ SE ¼) OF SECTION 16, TOWNSHIP 90 NORTH, RANGE 38 WEST OF THE 5<sup>TH</sup> P.M., BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;**

Commencing at the Southeast (SE) corner of the Southeast Quarter (SE ¼) of said Section 16; Thence North 00°00'00" East, along the East line of said Southeast Quarter (SE ¼), 165.00 to the Point of Beginning. Thence continuing North 00°00'00" East, along said East line, 275.78 feet; Thence North 89°29'13" West, 588.19 feet; Thence South 48°25'42" West, 119.52 feet; Thence North 87°08'40" West, 618.86 feet; Thence South 02°49'17" West, 377.48 feet to the South line of said Southeast Quarter (SE ¼); Thence South 89°06'14" East, along said South line, 1050.41 feet; Thence North 00°00'00" East, 165.00 feet; Thence South 89°06'14" East, 264.00 feet to the Point of Beginning.

Hereafter known as Lot 1 of Lot B in Section 16, Township 90 North, Range 38 West of the 5<sup>th</sup> P.M., Buena Vista County, Iowa.

Tract contains 11.02 acres and is subject to easements of record.

WHEREAS, the final plats meet with the approval of the Board subject only to the following if any:  
none

**NOW THEREFORE, BE IT RESOLVED by the Buena Vista County, Iowa Board of Supervisors that:**

**DESCRIPTION LOT 1 OF LOT B:**

**A TRACT OF LAND LOCATED IN LOT B IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE ¼ SE ¼) OF SECTION 16, TOWNSHIP 90 NORTH, RANGE 38 WEST OF THE 5<sup>TH</sup> P.M., BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;**

Commencing at the Southeast (SE) corner of the Southeast Quarter (SE ¼) of said Section 16; Thence North 00°00'00" East, along the East line of said Southeast Quarter (SE ¼), 165.00 to the Point of Beginning. Thence continuing North 00°00'00" East, along said East line, 275.78 feet; Thence North 89°29'13" West, 588.19 feet; Thence South 48°25'42" West, 119.52 feet; Thence North 87°08'40" West, 618.86 feet; Thence South 02°49'17" West, 377.48 feet to the South line of said Southeast Quarter (SE ¼); Thence South 89°06'14" East, along said South line, 1050.41 feet; Thence North 00°00'00" East, 165.00 feet; Thence South 89°06'14" East, 264.00 feet to the Point of Beginning.

Hereafter known as Lot 1 of Lot B in Section 16, Township 90 North, Range 38 West of the 5<sup>th</sup> P.M., Buena Vista County, Iowa.

is hereby accepted subject to the following if any: None.

**BE IT FURTHER RESOLVED that this Resolution shall be affixed to the final plat of:**

**DESCRIPTION LOT 1 OF LOT B:**

**A TRACT OF LAND LOCATED IN LOT B IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE ¼ SE ¼) OF SECTION 16, TOWNSHIP 90 NORTH, RANGE 38 WEST OF THE 5<sup>TH</sup> P.M., BUENA VISTA COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;**

Commencing at the Southeast (SE) corner of the Southeast Quarter (SE ¼) of said Section 16; Thence North 00°00'00" East, along the East line of said Southeast Quarter (SE ¼), 165.00 to the Point of Beginning. Thence continuing North 00°00'00" East, along said East line, 275.78 feet; Thence North 89°29'13" West, 588.19 feet; Thence South 48°25'42" West, 119.52 feet; Thence North 87°08'40" West, 618.86 feet; Thence South 02°49'17" West, 377.48 feet to the South line of said Southeast Quarter (SE ¼); Thence South 89°06'14" East, along said South line, 1050.41 feet; Thence North 00°00'00" East, 165.00 feet; Thence South 89°06'14" East, 264.00 feet to the Point of Beginning.

Hereafter known as Lot 1 of Lot B in Section 16, Township 90 North, Range 38 West of the 5<sup>th</sup> P.M., Buena Vista County, Iowa.

and copies of said final plat shall be of record in the appropriate County offices.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of May, 2017.

/s/Thomas M. Huseman, Chair, Board of Supervisors. ATTEST: /s/ Leigh Madsen, Deputy Auditor

Leigh Laven and Bill Cochran-Bray, **Central Bank Insurance**, were present with some questions about the bidding process for the upcoming RFP for the County's Property and Casualty Insurance including Workers Comp. Cochran-Bray commented that their proposal would look a little different because they would be quoting the insurance as a consultant not as an agent.

Cara Elbert and Angela McCauley **NW IA Planning & Development**, along with **Iowa Economic Development** representatives, Jeff Geerts and Joe Boelke and Kyle Ament **Iowa DNR** presented an update on HUD National Disaster Resiliency. This will be a 5 year grant for projects in BV and Pocahontas. The process is continuing on the hiring of a water shed coordinator. They are close to advertising for the position.

Motion by Arends, second by Altena, to approve and authorize the Chairman to sign the **NDR Subrecipient Agreement** between University of Iowa and BV County regarding the Iowa Watershed Approach-North Raccoon. Carried.

Motion By Arends, second by Merten to approve and authorize the Chairman to sign the new **Tribal Letters for the National Disaster Resiliency Funds**. Carried

Motion by Arends, second by Altena, to approve the **minutes** of 4/18, as printed, today's **claims approval list**, and the following **reports**: FY'16 Central Service Cost Allocation Plan, April Rolling Hills Advisory Board minutes, April Rolling Hills Regional Coalition minutes, March BV County Solid Waste Commission minutes, March Compass Pointe minute & February Financial Statements, March 4 Conservation Board minutes, March 14 Conservation Board minutes, March Accountant's Compilation Report for BV County Solid Waste Commission, April Courthouse Security Committee minutes, Storm Lake United February-March minutes & April agenda, March Plains Area Mental Health minutes, financials, and April Agenda, Document Retention & Rehire Policy, March NWIPDC Policy Council minutes & April agenda, February DCAT Governance Board minutes & April agenda, January NW IA Regional Housing Trust Fund minutes & April agenda, FY'16 Audit Report for Central IA Juvenile Detention Center, and March Board of Health minutes. Carried.

Motion by Arends, second by Merten, to approve and authorize the Chairperson to sign the Certification Statement for the **CASI Cost Allocation Plan**, to establish cost allocations or billings for use in FY 2018. Carried.

Motion by Arends, second by Merten to accept the **Central IA Juvenile Detention Center** FY16 Audit Report. Carried.

Motion by Merten, second by Ringgenberg to approve and authorize the chair to sign and pay voucher to **Ruetzel Excavating, Inc.** pending the arrival of the original documents.

Motion by Ringgenberg, second by Altena, to set a Public Hearing **for FY'17 Budget Amendment #3**, as May 30, 2017 at 9:00 a.m. Carried.

Motion by Arends, second by Altena, to appoint three additional members to the **Courthouse Security Committee**: I.T. Director Tyler Van Houten, Auditor Susan Lloyd, and Juvenile Probation Officer Robert Fritz. Carried.

Motion by Ringgenberg, second by Arends, to approve and authorize the Chair to sign the Confidential Document Destruction Agreement with **Info Dog Security, LLC**, Spencer, IA, Addendum A specifying the locations of the shred bins, Addendum B HIPAA Agreement Business Associate's Agreement, and IDS Customer Non-Disclosure Agreement pending approval of the County's Attorney. Carried.

Deputy Auditor Leigh Madsen reviewed the Vision Care Direct Plus Plan proposal that was previously presented by Edward Struve. Vision Care Associates is now participating in the VCD Plus Plan. Motion by Ringgenberg, second by Altena to accept the Agreement with Vision Care Direct for their VCD Plus Plan, effective 8-1-17, and to pay \$12.58 towards the employee's coverage. Carried.

The following members of the **Insurance Committee** were present to discuss the wellness budget; Rob Danielson, Mark Van Hooser, Kory Elston, Tyler Van Houten, Kim Briley, Kim Johnson, Kim Carnine, Karen Crilly and Leigh Madsen. Danielson spoke on behalf of the committee. He reported that the committee had been meeting monthly. The goals of the committee were discussed and felt their main purpose was to be a liaison between the committee and the Board. He also stated that the **Wellness Committee** will be a sub-committee of the Insurance Committee. The committee believes that the best option for an employee to maintain their health is to have an annual physical. The committee also recommends all county employees who have their annual physical receive an incentive of \$100.00 and up to 3 hours of time off for their appointment that would not be deducted from sick time. In addition the committee requests \$8,000.00 per year for the Wellness Committee to use in conducting at least 4 programs throughout the year. Merten said that he was impressed with the efforts that the Insurance Committee has put into this proposal. Motion by Merten, second by Arends to accept the Wellness budget of \$20,600 as presented by the Insurance Committee, and up to 3 hours of paid time for employees to use for their appointment for annual exam. Carried.

Members of the Handbook Committee discussed employee's **accrued vacation**, and whether the Board would consider allowing employees to take their accrued vacation as it is earned rather than waiting until their anniversary date. It was the consensus of the Board to have the Handbook Committee proceed with updating the way employees accrue their vacation. Huseman will also bring this up at the next Department Head meeting. No decision will be made until the handbook is approved by the Board of Supervisors.

Treasurer Sherie Elbert requested abatements on three properties in Newell.

Motion by Arends, second by Ringgenberg, to **abate taxes** on Parcel # 16-00-855-001. Carried.

Motion by Merten, second by Altena, to **abate taxes** on Parcel#16-17-351-004 with the condition that if the deed holder pays the taxes, back taxes will no longer be abated. Carried.

Motion by Arends, second by Merten, to **abate taxes** on Parcel#16-20-207-003 with the condition that if the deed holder pays the taxes, back taxes will no longer be abated. Carried.

Conservation Director Greg Johnson shared the conceptual plans for the Linn Grove campground project. The first plans that were received were a larger project than the

Conservation Board was interested in. Reworking the plans has pushed back the project a few months. Due to the delay, it is possible that the shower house will not be finished by July 1. Johnson is requesting an addition to the budget amendment of \$125,000 to be transferred to Conservation Land Acquisition to cover this expense. The consensus of the Board was to add the transfer of \$125,000 to the upcoming budget amendment. Johnson has also applied for a grant to be used for playground equipment and a fish cleaning station for the campground as well as other expenses. This project has scored 4<sup>th</sup> ,out of 9 applicants. Johnson has not yet heard if we have been awarded any funds. I could be as high as \$125,000.

The Board returned a phone call to Jeff Heil, Northland Securities, regarding a new capital projects loan. He requested an appointment with the Board on May 23<sup>rd</sup> to finalize plans.

There being no further business, motion by Altena, second by Ringgenberg, to adjourn the meeting at 12:00 p.m. until Tuesday, May 16, at 8:30 a.m. for a regular session. (No meeting is planned for May 9)