

**BOARD OF SUPERVISORS MEETING
TWENTIETH MEETING, 2017 SESSION (20)
MAY 16, 2017**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, May 16, 2017 at 8:30 A.M. in the Boardroom with Chairman Huseman presiding, and the following members present: Altena, Arends, Ringgenberg, and with Deputy Auditor Leigh Madsen as clerk for the meeting. Absent Merten.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Huseman, and Ringgenberg. Nays: none. Abstentions: none

Motion by Arends, second by Altena, to **amend the agenda** and add the approval of two utility permits for Iowa Lakes Electric Cooperative, one in Fairfield Township and one in Nokomis Township. Carried

Motion by Arends, second by Altena, to approve the **utility permit** for Magellan Pipeline, for pipeline maintenance in Section 15, Newell Township, from 220th and 630th intersection east for a quarter of a mile. Carried.

County Engineer Bret Wilkinson informed the Board that one of the mechanics will be retiring by the end of December. He would like to start advertising now in hopes of having someone starting by August. The extra time would allow the new employee more training time before the retirement. The consensus of the Board was to allow Wilkinson to advertise for the position of **Secondary Road Department Mechanic**.

Secondary Road Report: The Road Department is continuing to blade the roads and spot gravel. M50 is open after the replacement of the box culvert. They are getting the mower ready to start mowing in the next couple of weeks. Otherwise, normal operations.

Motion by Arends, second by Ringgenberg, to approve the **utility permit** for Iowa Lakes Electric Cooperative, Estherville, IA, for an underground primary cable, in Section 9 Nokomis Township, along the south side of 30th Ave. on the south side of drive, for service at 5508 30th Ave. Carried

Motion by Ringgenberg, second by Altena, to approve the **utility permit** for Iowa Lakes Electric Cooperative, Estherville, IA, for three underground primary cables, between Sections 15 and 22 in Fairfield Township, boring under 510th St., north to south, to 2267 510th St., for the purpose of providing service for the waste water treatment center. Carried.

Supervisor Arends stepped out of the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Huseman, and Ringgenberg. Nays: none. Abstentions: none

Auditor Sue Lloyd was not present for her appointment but had left a letter for the Board regarding her reappointment of Leigh Madsen as 1st Deputy, and the appointment of Sharon Henkel as 2nd Deputy. Motion by Ringgenberg, second by Altena, to approve the reappointment

of Leigh Madsen as **1st Deputy**, with an increase in salary July 1, 2017 to 85% of the Auditor's Salary excluding the additional amount for the Board Secretary. Carried. Motion by Ringgenberg, second by Altena, to approve the appointment of Sharon Henkel as **2nd Deputy**, effective May 15, 2017, at 75% of the Auditor's salary, and will exclude the additional amount for the Board Secretary that begins July 1. Carried.

Supervisor Arends returned to the meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Huseman, and Ringgenberg. Nays: none. Abstentions: none

Env Health/Zoning Director Kim Johnson informed the Board of an upcoming Master Matrix for Pitts Farm (Sienna Farms) in Section 1 of Elk Township. Motion by Ringgenberg, second by Arends, to set the public hearing on the **Master Matrix** for Pitt Farm (Sienna Farms) in Section 1 of Elk Township, for June 13th at 9:00 am. Carried.

Env Health/Zoning Director Kim Johnson informed the Board of a correction needed to Resolution #2016-10-04-A, the Minor S/D for Scott Schuler. Motion by Ringgenberg, second by Arends to approve **Resolution #2017-05-16-A** Corrective Resolution for the Minor S/D for Scott Schuler in Section 18, Washington Township. Carried.

RESOLUTION 2017-05-16-A

Correcting RESOLUTION 2016-10-04-A

WHEREAS Scott Schuler has presented preliminary and final plat (of survey) on the following described property:

DESCRIPTION LOT B

A tract of land located in the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and being more particularly described as follows:

Commencing at the Southeast (SE) corner of the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of said Section 18; Thence on a previously recorded bearing of North 00° 00' 00" East, along the East line of said Southeast Quarter (SE ¼), 310.27 feet to the Point of Beginning. Thence continuing North 00° 00' 00" East, along said East line 120.10 feet; Thence North 90° 00' 00" West, 117.13 feet; Thence North 00° 25' 42" West, 169.71 feet; Thence North 89° 31' 31" West, 287.50 feet; Thence South 00° 00' 00" West, 318.00 feet; Thence South 32° 17' 41" East, 114.00 feet; Thence South 89° 59' 51" East, 136.00 feet to the West line of a previously described parcel; Thence North 00° 49' 12" West, along said West line. 116.50 feet to the North line of said previously described parcel; Thence North 88° 27' 03" East, along said North line, 210.73 feet to the Point of Beginning.

Hereafter known as Lot B in Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa.

Tract contains 2.75 acres and is subject to all easements of record.

WHEREAS, the final plats meet with the approval of the Board subject only to the following if any:
none.

NOW THEREFORE, BE IT RESOLVED by the Buena Vista County, Iowa Board of Supervisors that:

DESCRIPTION LOT B

A tract of land located in the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and being more particularly described as follows:

Commencing at the Southeast (SE) corner of the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of said Section 18; Thence on a previously recorded bearing of North 00° 00' 00" East, along the East line of said Southeast Quarter (SE ¼), 310.27 feet to the Point of Beginning. Thence continuing North 00° 00' 00" East, along said East line 120.10 feet; Thence North 90° 00' 00" West, 117.13 feet; Thence North 00° 25' 42" West, 169.71 feet; Thence North 89° 31' 31" West, 287.50 feet; Thence South 00° 00' 00" West, 318.00 feet; Thence South 32° 17' 41" East, 114.00 feet; Thence South 89° 59' 51" East, 136.00 feet to the West line of a previously described parcel; Thence North 00° 49' 12" West, along said West line. 116.50 feet to the North line of said previously described parcel; Thence North 88° 27' 03" East, along said North line, 210.73 feet to the Point of Beginning.

Hereafter known as Lot B in Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, is hereby accepted subject to the following if any: none.

BE IT FURTHER RESOLVED that this Resolution shall be affixed to the final plat of:

DESCRIPTION LOT B

A tract of land located in the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and being more particularly described as follows:

Commencing at the Southeast (SE) corner of the Northeast Quarter of the Southeast Quarter (NE ¼ SE ¼) of said Section 18; Thence on a previously recorded bearing of North 00° 00' 00" East, along the East line of said Southeast Quarter (SE ¼), 310.27 feet to the Point of Beginning. Thence continuing North 00° 00' 00" East, along said East line 120.10 feet; Thence North 90° 00' 00" West, 117.13 feet; Thence North 00° 25' 42" West, 169.71 feet; Thence North 89° 31' 31" West, 287.50 feet; Thence South 00° 00' 00" West, 318.00 feet; Thence South 32° 17' 41" East, 114.00 feet; Thence South 89° 59' 51" East, 136.00 feet to the West line of a previously described parcel; Thence North 00° 49' 12" West, along said West line. 116.50 feet to the North line of said previously described parcel; Thence North 88° 27' 03" East, along said North line, 210.73 feet to the Point of Beginning.

Hereafter known as Lot B in Section 18, Township 91 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and copies of said final plat shall be of record in the appropriate County offices.

PASSED, APPROVED AND ADOPTED this 16th day of May, 2017.

/s/Thomas M. Huseman, Chair, Board of Supervisors

ATTEST: /s/ Leigh Madsen, Deputy Auditor

Env Health/Zoning Director Kim Johnson informed the Board that she received the draft permit for DRS Pork LLC. Johnson has also received a request from DRS Pork LLC asking that the Board waive the 14 day waiting period. Motion by Arends, second by Altena to approve and authorize the chair to sign the letter to waive the 14 day waiting period on the draft permit for **DRS Pork LLC**. Carried.

Conservation Director Greg Johnson presented the (IRVM) Integrated Roadside Vegetation Management Plan. Motion by Arends, second by Ringgenberg to approve the (IRVM) **Integrated Roadside Vegetation Management Plan**, and to authorize submission to the IA DOT. Carried. Johnson will be requesting funds from the **Living Roadway Trust Fund Grant** of \$10,000 for a pick up and \$24,000 for a hydro seeder.

Conservation Department Report: Work is continuing on the Linn Grove project. There were 4 interviews conducted for the position of Roadside Manager-Vegetation Specialist. There has been an offer made for the position. Johnson is waiting for the response.

Motion by Altena, second by Arends, to approve the **minutes** of 5/2, as printed, today's **claims approval list**, and the following **reports**: April Sheriff's Report, May Department Head Minutes, April Insurance Committee Minutes, May Safety committee Minutes, April BV Co. Solid waste Commission Minutes, May Agenda Solid Waste Commission, Hunzelman, Putzier & Co. Accountant's Compilation Report for Buena Vista county Solid Waste Commission, Public Health Annual Report, April Agenda BV Co. Professional Advisory Committee/Board of Health, April Agenda Board of Health Meeting, Public Health BP/BMI screening at Tyson, April BVCS Early Childhood Iowa 3 County Board Meeting, and April Conservation Board Minutes. Carried.

Hear the Public: IT Director Tyler Van Houten presented the updated information on the Info Dog Security, LLC Confidential Document Destruction Agreement, Addendum A, Addendum B, and the Customer Nondisclosure Agreement. Van Houten had County Attorney Dave Patton review the document. Patton made some changes to the agreement, and now it is ready for approval. Board Chair Huseman signed the agreement, per the May 2nd motion.

Motion by Arends, second by Ringgenberg, to approve the Bolton & Menk invoice for **Jt. DD #18-42 Lat 1 Extension** on Project #P11.108633, in the amount of \$27,547. Carried.

The time arrived for the **insurance RFP** presentations: Presentations were given by Michael Pertzborn II from Stille, Pierce and Pertzborn for EMC, Travelers and ICAP/IMWCA and Leigh Lavin and William Cochran-Bray, from Central Bank. The Board thanked them for their presentations. Action will be taken on the May 23rd meeting.

The Board postponed the discussion of the new **capital projects loan** until the May 23rd meeting.

There being no further business, motion by Arends, second by Altena, to adjourn the meeting at 12:45 p.m. until Tuesday, May 23, at 8:30 a.m. for a special session.