

**BOARD OF SUPERVISORS MEETING
TWENTY-SIXTH MEETING, 2017 SESSION (26)
JUNE 27, 2017**

The Buena Vista County Board of Supervisors met in regular session on Tuesday, June 27, 2017 at 8:30 A.M. in the Boardroom with Chairman Huseman presiding, and the following members present: Altena, Arends, Merten, and with Auditor Susan Lloyd as clerk for the meeting. Absent: Ringgenberg.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Huseman, and Merten. Nays: none. Abstentions: none

Motion by Merten, second by Altena, to **amend today's agenda** to include an additional action item, authorizing the transfer of the FY'16 boat title fees to Conservation. Carried.

Motion by Arends, second by Altena, to approve and authorize the Chair to sign the **utility permit** for Iowa Lakes Electric, Estherville, IA, for installation of a primary cable for 200' between Sections 16/21 of Newell Township, to service 2169 630th St. Carried.

Motion by Merten, second by Huseman, to approve and authorize the Chair to sign the **utility permit** for Iowa Lakes Regional Water, Spencer, IA, for installation of 1 ½" water main under 158th Ave. in Section 9 of Providence Township, to service 6183 158th Ave. Carried.

Motion by Arends, second by Merten, to approve and authorize the Chair to sign the **utility permit** for Iowa Lakes Regional Water, Spencer, IA, for installation of a 1 ½" water main under N. River Road in Section 4 of Barnes Township, to service 953 N. River Road. Carried.

Engineer Bret Wilkinson received two bids on the 2017 Sealcoat: Blacktop Service Company, Humboldt, IA, (\$348,113.30) and Sta-Bilt Construction Co, Inc., Harlan, IA, (incomplete bid for \$213,273.60). Sta-Bilt Construction only bid on part of the project, therefore, it was incomplete. The Engineer's estimate was \$313,000. Wilkinson recommends awarding the contract to Blacktop Service Company. Motion by Merten, second by Arends, to approve and award the bid for the **2017 Sealcoat** to Blacktop Services, Humboldt, IA, in the amount of \$348,113.30. Carried.

Engineer Bret Wilkinson received bids for 5 box culverts on Project #LFM-C-M50(1)--7X-11, #LFM-C-M50(2)--7X-11, #LFM-C-M50(3)--7X-11, #LFM-C-M50(4)--7X-11, and #L-C-1734--73-11. Three bids were received, with each project bid listed and the total bid: Midwest Contracting, Marshall, MN, (1734--\$126,169.00, #1--\$170,595.60, #2--\$154,307.80, #3--\$169,169.30, #4--\$177,909.90, for a total bid of \$798,151.60), Peterson Contractors, Inc., (1734--\$154,362.00, #1--\$225,342.00, #2--\$191,136.00, #3--\$203,452.00, #4--\$212,987.00, for a total bid of \$987,279.00), and King Construction, Wall Lake, IA, (1734--\$143,452.50, #1--\$192,376.30, #2--\$172,033.90, #3--\$190,144.40, #4--\$203,958.70, for a total bid of \$901,965.80). The Engineer's estimate was #1734--\$139,290.00, #1--\$174,046.80, #2--\$163,384.40, #3--\$163,251.40, and #4--\$179,567.20, for a total estimate of \$819,539.80. Motion by Altena, second by Merten, to accept the low bid of Midwest Contracting, Marshall, MN, in the amount of \$798,151.60, for **Project #LFM-C-M50(1)--7X-11, Project #LFM-C-M50(2)--7X-11, Project #LFM-C-M50(3)--7X-11, Project #LFM-C-M50(4)--7X-11, and Project #L-C-1734--73-11.** Carried.

Secondary Road Report: The crews are blading gravel roads; first round of mowing on hard surface roads is complete and they have started the second mower on gravel roads; they are crack sealing today; they are working on driveways and tile repairs.

Treasurer Sherie Elbert requested a mobile home tax abatement on Parcel #603261, #DM5593, #F1222436, and #1282V. Motion by Arends, second by Huseman, to approve the **mobile home tax abatements** on Parcel #603261 (\$121), #DM5593 (\$150). #F1222436 (\$123), and #1282V (\$640). Carried.

Motion by Arends, second by Altena, to approve the **minutes** of 6/20/17, as printed, today's **claims approval list**, and the following **reports**: May Board of Health minutes, DCAT Governance Board June Agenda, NWIPDC April Minutes, and NWIPDC June Agenda. Carried.

Motion by Merten, second by Arends, to approve the **fireworks permit** for Kevin Dreher for July 1-4, 2017, with Dreher being responsible for all liability and safety. Carried.

Motion by Arends, second by Altena, to approve Partial Payment #3 for Reutzel Excavating, Inc. for **DD #34 Upper MOD** for open ditch repairs in the amount of \$100,004.94, and to authorize the Chair to sign the original paperwork once it has been signed by the contractor. Carried.

Motion by Arends, second by Huseman, to approve and authorize the Auditor to sign the **Full Disclosure Dissemination Agent Agreement** with Northland Securities, Inc., in connection with bond issues of the County. Carried.

Motion by Arends, second by Altena, to approve and authorize the Chair to sign the **IEDA Contract Amendment for the National Disaster Resilience Grant**. Carried.

Motion by Merten, second by Arends, to reappoint Gar Otto to the **Veterans Affairs Commission**, with his term expiring 6/30/2020. Carried.

Motion by Merten, second by Altena, to reappoint Tim Heuton to the **Lincoln Benefited Fire District Board of Trustees**, with his term expiring 6/30/2020. Carried.

Conservation Director/Weed Commissioner Greg Johnson gave a **department update**. For the Weed Department: New employee started on June 5. They have completed 310 miles of spraying on hard surface roads, which should be completed this week, and start the gravel roads next week. The IRVM Plan was approved by DOT. They have applied for three grants. For the Conservation Department: They have been busy, and are fully staffed. Bait Shop is going good. Working on small maintenance projects along with the Linn Grove project. Conservation is looking at their options on firewood, and whether to ban certain woods due to the confirmed Ash bore. The Weed Department will be working on spraying the volunteer Ash trees that are in the road ditches.

Conservation Director Greg Johnson requested that the Board transfer his remaining balance in the Conservation administration budget and the Bait Shop budget to the Conservation Land Acquisition Trust Fund, for the Linn Grove project. Arends stated that since the Bait Shop is so new, he didn't want to transfer the remaining balance to Conservation Land Acquisition Trust Fund. Johnson then requested transferring \$112,000 from the General Basic Fund to the Conservation Land Acquisition Trust Fund. Motion by Merten, second by Arends, to authorize the **transfer** of \$112,000 from the General Basic Fund to the Conservation Land Acquisition Trust Fund. Carried.

Motion by Merten, second by Altena, to approve and authorize the Auditor to **transfer** \$585 from the General Basic Fund to the Conservation Land Acquisition Fund, for the FY'16 Boat Title Fees. Carried.

Motion by Arends, second by Altena, to approve and to authorize the Chair to sign **Resolution #2017-06-27-A** appropriating funds for FY'18 to departments at 100% per the FY'18 budget. Carried.

RESOLUTION 2017-06-27-A

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year commencing July 1, 2017, in accordance with section 331.434 (Sec 6) 2017 Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Buena Vista County, Iowa, as follows:

Section 1. The amounts itemized by department or office on the certified County Budget for 2017-18 are hereby appropriated at 100% to the department or office listed in the 2017-18 budget.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from county funds effective July 1, 2017.

Section 3. In accordance with section 331.437 of the 2017 Code of Iowa, no department or officer shall expend, or contract to expend, any money, or incur any liability, or enter into any contract, which by its terms involves the expenditure of money, for any purpose in excess of the amounts appropriated pursuant to their resolution.

Section 4. If at any time during the 2017-18 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriation she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amount charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during the FY2017-18 budget year. The Auditor shall also provide a summary report of all departments to the Board monthly.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2018.

PASSED AND APPROVED, June 27, 2017.

/s/ Thomas M. Huseman, Chair, Board of Supervisors.....Attest: Susan K. Lloyd, County Auditor

Motion by Altena, second by Arends, to approve and to authorize the Chair to sign **Resolution #2017-06-27-B** authorizing interfund operating transfers from the General and Rural Funds to the Secondary Road Fund, and local option sales tax funds from "Local Option Sales Tax Funds for Secondary Roads" (0019) to the Secondary Road Fund as detailed in the FY'18 budget. Carried.

RESOLUTION 2017-06-27-B

WHEREAS, it is desired to transfer monies from the General Basic Fund (0001) to the Secondary Road Fund (0020) and to transfer from the Rural Services Basic Fund (0011) to the Secondary Road Fund (0020); and

WHEREAS, said operating transfers are in accordance with section 331.432, 2017 Code of Iowa,

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Buena Vista County, Iowa as follows:

Section 1. The sum of \$169,155.00 is ordered transferred from the General Basic Fund to the Secondary Road Fund with one-half the amount (\$84,577.50) transferred no earlier than July 1, 2017, and the last one-half transferred no earlier than January 1, 2018.

The sum of \$1,741,923.00 (Rural Basic levy) is ordered transferred from the Rural Services Basic Fund to the Secondary Road Fund (levy) with one-half the amount (\$870,961.50) transferred no earlier than July 1, 2017 and the last one-half transferred no earlier than January 1, 2018.

Section 2. The total maximum transfer from the General Basic Fund to the Secondary Road Fund shall not exceed \$169,155.00 (levy) and the total maximum transfer from the Rural Basic Fund to the Secondary Road Fund shall not exceed \$1,741,923.00 (levy) all for the fiscal year beginning July 1, 2017.

Section 3. The total transfer of local option sales tax for secondary roads shall be limited to 60% of the total local option sales tax receipts for FY'17 received by the county, estimated for budget purposes at \$460,000.

Section 4. The Auditor is directed to correct her books accordingly and to notify the Treasurer and Engineer of these operating transfers, accompanying the notification with a copy of this resolution and the record of its adoption.

PASSED AND APPROVED, June 27, 2017.

/s/ Thomas M. Huseman, Chair, Board of Supervisors.....Attest: Susan K. Lloyd, County Auditor

Motion by Huseman, second by Arends, to approve and to authorize the Chair to sign **Resolution #2017-06-27-C** regarding the designation of a portion of the FY'17 General Fund and Rural Fund ending fund balances (June 30, 2017) for the **Drive Trails and County Trail System**. Carried.

RESOLUTION 2017-06-27-C
Drive Trail & County Trail System
Designated/Committed Ending Fund Balances

WHEREAS, Buena Vista County included \$100,000 in its FY'17 ending fund balances (\$75,000-General, \$25,000-Rural) for 'signing' for a Drive Trail to the Alta wind-farm and other attractions around the county in connection with Storm Lake's Project Awaysis; and,

WHEREAS, the Drive Trail sign project was started, but not completed by June 30, 2017; and

WHEREAS, Buena Vista County 'pledged' a total of \$400,000 over 8 years for Trails in the county in connection with the Storm Lake Project Awaysis; and,

WHEREAS, the FY'14 budget adopted by the Buena Vista County Board of Supervisors included the last tax asking of \$50,000 for the County Trail System (or 1/8th of total \$400,000) in FY'14; and,

WHEREAS, Buena Vista County Trail projects have commenced as of June 30, 2016, with signs being purchased; and,

WHEREAS, the Buena Vista County Board of Supervisors wishes to set aside the taxes levied for both the "signing" for the Drive Trail and Trails for expenditure at a later time; and

WHEREAS, the funding source amounts approved for both "signing" for the Drive Trails and County Trail System are from the General Basic Fund (75%) and Rural Basic Fund (25%);

NOW THEREFORE BE IT RESOLVED BY THE BUENA VISTA COUNTY BOARD OF SUPERVISORS, that \$376,861.80 in the FY'17 General Basic ending fund balance, which includes \$8,265 Community Foundation Grant, and, \$122,865.60 in the FY'17 Rural Basic ending fund balance, be considered and are hereby unreserved/designated and committed for the "signing" for the Drive Trail and the County Trail System projects associated with Project Awaysis.

PASSED AND APPROVED this 27th day of June, 2017.

/s/ Thomas M. Huseman, Chair, Board of Supervisors.....Attest: Susan K. Lloyd, County Auditor

Motion by Altena, second by Merten, to approve and to authorize the Chair to sign **Resolution #2017-06-27-D** regarding the designation of a portion of the General Fund ending balance (June 30, 2017) for the **FY'18 Heritage Tour** expenditures. Carried.

**RESOLUTION 2017-06-27-D
BV County Heritage Tours
Designated/Committed Ending Fund Balance**

WHEREAS, Buena Vista County received \$828 in FY'10 to be used for Heritage Tours for schools in Buena Vista County, which were received into the General Fund for expenditure, and

WHEREAS, a portion of those funds were not expended in FY'17 and the remainder of those funds will be spent in FY'18,

NOW THEREFORE BE IT RESOLVED, by the Buena Vista County Board of Supervisors, that \$242.86 in the General Fund ending fund balance is hereby designated and committed for expenditure on Heritage Tours only.

PASSED AND APPROVED this 27th day of June, 2017.

/s/ Thomas M. Huseman, Chair, Board of Supervisors.....Attest: Susan K. Lloyd, County Auditor

Motion by Arends, second by Altena, to approve and to authorize the Chair to sign **Resolution #2017-06-27-E** Application for membership in IMWCA. Carried.

**RESOLUTION NO. 2017-06-27-E
A RESOLUTION AUTHORIZING THE COUNTY TO
APPLY FOR
MEMBERSHIP IN THE IOWA
MUNICIPALITIES WORKERS'
COMPENSATION ASSOCIATION
(IMWCA)**

WHEREAS, the Iowa Municipalities Workers' Compensation Association, a Chapter 28E association, has been established as a group self-insurance program, for the purpose of providing coverage for workers' compensation and related employer liability to Iowa cities, counties, 28E entities and a political subdivision and,

WHEREAS, the county of Buena Vista County desires to become a member of the Association, a self-insured group, in order to obtain coverage for workers' compensation and related employer liability.

NOW THEREFORE BE IT RESOLVED, that the county of Buena Vista County hereby adopts the Agreement of the Iowa Municipalities Workers' Compensation Association, and authorizes and directs the Chair of the County Board of Supervisors and the County Auditor to execute the documents necessary for the county to become a member of the Association.

Passed this 27th day of June, 2017.

I hereby certify that this Resolution was properly adopted on the above date.

/s/ Thomas M. Huseman, Chair, Board of Supervisors...../s/ Susan K. Lloyd, County Auditor

Motion by Merten, second by Arends, to approve and authorize the Chair to sign the **ISAC HIPAA renewal** for FY'18 at a cost of \$1,750. Carried.

Hear the Public: County Attorney Dave Patton stopped in to update the Board on the upcoming hearing of the landowner in Casino Beach, an update on a Supreme Court Case, and stated that he will be submitting an increase in pay for the collections people.

Supervisors Meeting Reports: Huseman attended the Lake Improvement Commission meeting yesterday and the Regional Housing meeting last week; Arends will attend the EMA meeting tomorrow, and RIDES and NW Planning on Thursday. He attended the SHIELD meeting last week; Merten attended Rolling Hills meeting yesterday.

There being no further business, motion by Altena, second by Arends, to adjourn the meeting at 10:10 a.m. until Tuesday, July 11, at 8:30 a.m. for a regular session. Carried.