

**BOARD OF SUPERVISORS MEETING
THIRTY-FIRST MEETING, 2017 SESSION (31)
AUGUST 15, 2017**

The Buena Vista County Board of Supervisors met in special session, on Tuesday, August 15, 2017 at 8:30 A.M. in the Boardroom, with Vice-Chairman Altena presiding, and the following members present: Arends, Merten, Ringgenberg, and with Auditor Susan Lloyd as clerk for the meeting. Absent: Huseman.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Arends, Merten, and Ringgenberg. Nays: none. Abstentions: none.

Motion by Arends, second by Merten, to amend today's agenda, to add an additional action item, the **Law Enforcement Contract** for the City of Lakeside. Carried.

Engineer Bret Wilkinson, ISG Engineers Kirk Moe and Tom Grafft, reviewed the newest cost estimates on construction of a **new Secondary Road building**. Changes were made to reduce the size of several areas, trying to keep the total cost to under three million dollars. With the changes made to the original plan, the preliminary estimated cost is \$2,971,888. Arends asked Wilkinson if some of the concrete work could be done "in house". Wilkinson stated that was a possibility, he would put together a cost estimate. Wilkinson stated that as we see the bids come in, if they are higher than expected, there are other options for changes. The Board would like to see estimates of what additional equipment purchases Wilkinson is planning to purchase for the new building. Motion by Ringgenberg, second by Arends, to authorize ISG to move forward with the final design of the **new Secondary Road building**. Carried. Motion by Merten, second by Ringgenberg, authorizing Wilkinson to sign the authorization for ISG to move forward with the final design of the new Secondary Road building. Carried.

Arends left the meeting at 9:27 a.m. to attend another meeting.

Unless otherwise indicated, all of the following **motions** offered at this meeting were carried with the following vote: Ayes: Altena, Merten, and Ringgenberg. Nays: none. Abstentions: none.

Motion by Merten, second by Ringgenberg, to approve and authorize the Vice-Chair to sign the **utility permit** for Telcom Construction for Century Link, Clearwater, MN, for the accommodation of buried telecommunication cable, along 1st Ave. in Truesdale, from 209 Main St. to service 308 1st Ave. in Truesdale. Carried.

Motion by Ringgenberg, second by Merten, to approve and authorize the Vice-Chair to sign the **utility permit** for Iowa Lakes Electric Cooperative, Estherville, IA, to install underground primary cable, two poles, 2 anchors, and a single phase enclosure along 620th St., in Section 16 of Newell Township, from approximately 2,220' east of the intersection with 210th Ave. to approximately 2,720' east of the intersection with 210th Ave. in the south shoulder of the road and next to the right-of-way. Carried.

Secondary Road Report: The pipeline company has finished removing driveways; the crew is still mowing and pulling up shoulders; the seal coat operations have begun with Blacktop Services.

I.T. Director Tyler Van Houten presented four Business Associate Agreements for HIPAA, and asked that the Board approve them. Two of the documents were not signed by the company, so they will be returned to them. Motion by Ringgenberg, second by Merten, to approve and authorize the Vice-Chair to sign **Business Associate Agreements** for HIPAA Compliance with Rebnord Technologies and The Sidwell Company. Carried.

Motion by Ringgenberg, second by Merten, to approve the **minutes** of 8/8/17, as printed, and the following **reports**: July Auditor's Compilation Report for the Solid Waste Commission, July Conservation Board minutes, July BV County Solid Waste Commission minutes, July NWIPDC Planning Council minutes & August agenda. Carried.

Motion by Merten, second by Ringgenberg, to approve and authorize the Chair, Vice-Chair, and the Auditor to sign the **IEDA Signor Designation Form** for the North Raccoon River Watershed CDBG Funds. Carried.

Motion by Ringgenberg, second by Merten, to appoint Brian Waldstein and Marlowe Feldman, as **Benefit Commissioners** for **DD #34 Upper Main**, and to set their rate of pay as \$75/half day and \$150/full day. Carried.

Motion by Merten, second by Ringgenberg, to approve the **Law Enforcement Agreement** with the City of Lakeside, for FY'18 and FY'19. Carried.

There being no further business, motion by Ringgenberg, second by Altena, to adjourn the meeting at 9:57 a.m. until Tuesday, August 22, at 8:30 a.m. for a regular session. Carried.